



The Friends of Boerner Botanical Gardens' Art at the Gardens is scheduled for September 12, 2010 from 10:00AM to 3:00PM. This will be a rain or shine event and vendors who are accepted and wish to display outside of the atrium building must provide their own tents without stakes. In the event of inclement weather, spaces indoors will be provided for all outdoor vendors.

Art at the Gardens is a juried event and it is \$5 to apply. This amount is non-refundable. Please make checks payable to FBBG (Friends of Boerner Botanical Gardens). There is a \$50 booth fee for this event and if your application is accepted, your \$5 fee will go towards that \$50 booth fee.

Please send application and fee to:  
Friends of Boerner Botanical Gardens  
Attn: Jennifer Schmitz  
9400 Boerner Dr.  
Hales Corners, Wi 53130

**NO Exceptions:**

- Application deadline is August 13, 2010.
- You must include at least 3 images, but no more than 10 images, of your work with your application.
- Incomplete or late applications cannot be considered.
- You must be available for the entire timed event: 10:00AM to 3:00PM on Sunday, September 12, 2010.

**Work Samples:**

This will mark the third Art at the Gardens' event. Our goal is to showcase local artists with work appropriate for our venue. We strive to find artists who create quality handmade pieces and we are always looking for new vendors and artists to bring their individual flair to the Gardens.

Please submit at least 3 images of your work. This should include a representation of the art you intend to display at your booth as well as a photograph (if you have one) of a previous booth you have set up.

We regret that websites cannot be considered as a substitution for submitting work samples. Subsequently, you do not need to have a website to apply, however, if you do have a website, please include it in the space provided.

**Sharing a Booth:**

You are more than welcome to share booths with other artists. Please keep in mind that you will be juried based on the samples you provide and those samples must represent all the art you intend to bring to Art at the Gardens.

Please fill out one application only for the combined work of your intended group. There should be one contact responsible for passing on all the information to the rest of your group. We cannot be responsible for contacting multiple people except where individual booths are concerned.

**Acceptance:**

There will be 30 booth spaces available, both inside the Visitor Center and outside, on the lawn in front of the atrium. Notifications of acceptance will go out the week of August 23, 2010. We will notify you by email regardless of the status of your acceptance. If you are accepted, in addition to an acceptance email, we will also mail you a contract via USPS. If you are not accepted, your check and photos will be returned to you via USPS.

Unfortunately, due to the amount of applications received, we will not be able to give feedback on denied applications. Thank you for your understanding ahead of time.

**Vendor Fees:**

Application fee of \$5 will not be reimbursed in the event that you are not juried into the show. If you are chosen, your \$5 application fee will be applied toward your booth fee of \$50 (balance to equal \$45 in the event that you are accepted). If you need to back out of the event, you must let us know by September 1st, 2010. After September 1st, no fees will be eligible for return.

**Venue & Booth Information:**

Your booth space will be 8x8 feet. If you will need to rent a 6 or 8 foot table for your booth, there will be a spot available in your contract to note your rental needs. Table rental is \$5. Chairs will be provided and you can note the necessity of 1 or 2 chairs on your contract once you have been accepted to the show. Should you have your own booth set-up, please also note that on your application where applicable, and please include a photograph of your booth set-up as one of your submission photos.

## **Application**

Name(s) \_\_\_\_\_  
\_\_\_\_\_

Company Name (if you have one): \_\_\_\_\_  
\_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Please describe your art: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please describe your photographs: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please double-check that you have completed the following steps before submitting this application:

1. I have filled out the application completely
2. I have included \$5 check or cash for my application fee
3. I have included at least 3, but no more than 10, photographic samples of my work
4. I understand that I am not guaranteed a spot at Art at the Gardens
5. I understand the above information as it has been laid out

Please sign \_\_\_\_\_

Date \_\_\_\_\_

Thank you for your interest in Friends of Boerner Botanical Gardens Art at the Gardens!